

Oceanside Outrigger Canoe Club Board Meeting
Ricondo and Associates, 1917 Palomar Oaks Way, #350, Carlsbad, CA 92008
Jan. 8, 2019 – 6:00 pm

2020 BOARD OF DIRECTORS

Deb Manzanares – President P
 Allie Paddy – Vice President P
 Pat McArdle – Secretary NP
 Julie Majkrzak – Treasurer P
 Renee Oliver – Communications Director P
 Alan Baldus – Recreational Director NP
 Andrea Souther – Fundraising Director P
 Richard Lai Fait – Recruiting Director P
 Jay Robnett – Race Director NP

Meeting Notes

Meeting Called to order: 6:16 pm

Pule: Deb

Motion to approve Dec. meeting minutes: Approved unanimous

Audience Attending

Deanna Doveatt –2019 Secretary taking minutes on behalf of Pat McArdle

Raelene Ray – 2019 Treasurer

1. PRESIDENT: Deb Manzanares

- A. Storage for trailers at John's – Currently we pay \$50/mo/per trailer at Coach Larkin's, therefore \$100 for two. Julie Wolfe is requesting \$100/mo/trailer. Avg price at a public storage facility is estimated at \$180/mon/trailer. Discussed the following options:
 - a. Ask Harbor Master about trailer parking which was supposed to be part of our lease
 - b. Allie will talk to Eric about storing one trailer at Lanakila
 - c. Board members to approach specific members about alternative locations
- B. John wants to sell the coach's boat. Board agrees that it is not being used. Richard motioned we sell the boat. Approved unanimous. Alan will talk to boat service repair company to determine resale value and will try to sell it.
- C. John recommended the following coaches:
 - a. Eric Holmberg – Men's Coach
 - b. Jan O'Reilly – Novice Coach (Laurie Guidero and Elaine Kelly will assist)
 - c. Keiki Coach – TBD. Deb gave some suggestion(s) to John.

Deb motioned to approve the above coaches. Approved unanimous.

- D. Bookkeeper update – Raelene agreed to help with accruals at the end of the year and bank statements.
- E. Ko'o applicant guidelines – Applicant to sign an agreement detailing how s/he will help the club to maintain accountability. Renee will draft a form for Deb and Julie to use.
- F. Future board meetings will be on the 2nd Wednesday of each month unless otherwise noted.

2. Vice President: Allie Paddy

- A. Update on canoe repairs – One of the ama's is damaged. To reduce ama damage, life jackets will be placed under the rear ama during storage until there is a better solution.

3. SECRETARY: Deanna Doveatt – Recommended all board data be backed up on OOC's Google drive at the beginning of the year and update as needed. Discuss creating folders: 1) Master for passing timeless info for each specific position and 2) Remaining info by year(s) holding office. Communications Director is currently managing Google Drive.

4. TREASURER: Julie Majkrzak and Raelene Ray

- A. Finance Report – Copy of 2019 financials were distributed. \$35,255 checking plus our money market
- B. Becky Stuart financial update - \$441 profit
- C. 2020 Budget – Raelene recommended 2.5% spending increase from last year's spending to be consistent with inflation
- D. New bank signatories will be updated this month
- E. Julie will set up autopay for storage unit rental once she is authorized signatory
- F. Based on financials, we don't have funds this year for a new canoe
- G. Pat Lowe overpaid race fees last year by \$65. This will be credited towards this year's membership fees
- H. Jan. 17 is deadline to submit budgets to Raelene so Secretary can send agenda and 2020 budget to the club (2 weeks before Feb mtg)
- I. 10% late fees for memberships purchased post-March 31 will be enforced this year
- J. Raelene said SCORA charged us for sprint race fees. Raelene suggested not participating in sprints; Richard recommended we promote them more so there is a higher attendance.
- K. SCORA will increase race fees this year due to insurance and an additional race, estimate \$13-16/pp/race. Payments to boat drivers have also increased. Deb will contact Caren Thompson regarding SCORA fee increase. Race fee discussion to be continued.

5. FUNDRAISING DIRECTOR: Andrea Souther

- A. Considering 2/23/20 for yoga and brew fundraiser
- B. Would like us to participate in more beer pour fundraisers
- C. Considering Goat Hill again
- D. Discussed endowment option
- E. Considering Summer camp for keikis
- F. Andrea will need to find out about SCORA fundraising rules pertaining to OOC

6. COMMUNICATIONS DIRECTOR: Renee Oliver

- A. Updated website with new board members and contact information, as well as 2020 club calendar with SCORA races and Board meetings
- B. Will remove outdated sponsors Calkona and Apotheque on website
- C. Will update Paddle Leader List with known changes since previous distribution
- D. Anticipated Communications:
 - 1. Will ask Jay who the primary SCORA contact for our website should be
 - 2. Per Deb's direction, will leave Kristi as keiki coach on website communications until new one is established
 - 3. Race development – starts in February per Deb's most recent conversation with Head Coach
 - 4. Will confirm whether Caren Thompson is interested in heading up race jerseys for the club; Andrea to handle club wear, etc.
- E. Columbia Give-Back Event: Produced ~\$450 in profit through 36 people shopping
- F. Mailchimp Upgrade – Mailchimp has significantly reduced free web access
 - . Renee recommended their \$240/yr subscription to get access to online support which will

help mitigate new limitations. Alan and Richard volunteered to research a more price-effective method for sending club emails

- G. Board Meeting Minutes on Website – Board agreed to posting 3 years of monthly minutes; subsequent years will be archived off the website
- H. Members Handbook Update - Ongoing

7. RECREATION DIRECTOR: Alan Baldus

8. RECRUITMENT DIRECTOR: Richard Lai Fatt

- A. Still getting a lot of interest on Meetup
- B. One day race clinic at \$20/pp
 1. Considering these dates (Sundays) Feb 16, March 1, 8, 15, 22nd
 2. 11:30 – 1:30 pm
 3. Max 4 canoes
 4. Raelene can accept payment on the website
 5. Market towards racers

9. RACE DIRECTOR: Jay Robnett

10. New Business:

11. Old Business:

- A. Create a waiver form in case of damage by clubs borrowing OOCC's canoes. Allie has a waiver we can use as a template.
- B. Eileen Turk (KOCT) planning a video on the club.
- C. Steering clinic: John is planning a clinic. Deb will speak to him.

Motion to adjourn: Deb

Approved: unanimous

Meeting adjourned: 9:00 pm

Respectfully submitted,
Deanna Doveatt (on behalf of Pat McArdle)